

E-LEARNING COURSE: VERIFIER

(IDC-DISTILLER™, A/P-DISTILLER™, OTC-DISTILLER™)

Minimum Requirement: None

Role: Data Entry Clerk

Approximate Time to Complete: 2 hours

This course is designed for entry-level users of IDC-distiller, A/P-distiller or OTC-distiller and will provide sufficient training to carry out their day-to-day tasks. The typical student is a data entry clerk in an accounts payable, customer service, or other environment where they would have been manually keying in data either from paper or from image.

This course is a pre-requisite for the Advanced Verifier course.

Upon completion of this course, the student will be able to:

- List the components of the IDC-distiller product suite.
- Use IDC-distiller terminology.
- Name the elements of the document flow.
- Correct documents that were unclassified or classified incorrectly.
- Correct extraction and validation errors in field and table data.
- Verify corrections.
- Perform advanced batch and document operations.

To view a full listing of course offerings and fees, please visit: www.brainware.com/academy.

About Brainware

Brainware, Inc. is an innovative provider of intelligent data capture and enterprise search solutions that help Global 2000 companies eliminate costly manual data entry, rapidly process large volumes of documents and retrieve data from across the enterprise. Its solutions were built from the ground up to manage unstructured data without templates, exact definitions, taxonomies or indexing. Headquartered in Ashburn, Virginia, Brainware maintains global sales and support operations through its North American, U.K. and European offices. Brainware customers include Airbus, Alcon, Alltel, Amgen, Anadarko, BB&T, British American Tobacco, ConocoPhillips, Halliburton, Her Majesty's Prison Service, JohnsonDiversey, Kimberly-Clark, KPMG, Mellon Bank/SourceNet, NHS/Xansa, Nestle, Reynolds & Reynolds, Shell, Southern Company, and many others.



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